

## CALL FOR APPLICATIONS

### CONSULTANCY FOR PROJECT MID-TERM ASSESSMENT

#### TERMS OF REFERENCE

16<sup>th</sup> December 2024

#### **1.0: INTRODUCTION**

The Centre for Multiparty Democracy Kenya (CMD-Kenya) is inviting applications from qualified consultants to facilitate a mid-term review exercise for the DK Gender Project on 15<sup>th</sup> and 16<sup>th</sup> January 2025 in Nairobi. The exercise will take a workshop format and is underpinned by the overall objective to assess year one of the project, generate feedback from the beneficiaries, document lessons learnt and forecast best practices for the implementation of the project in the second year. The workshop will convene executive officials and members of the target parties and representative(s) of the Danish Parties.

#### **2.0 CONTEXT**

In September 2023, CMD-Kenya in partnership with the DLDP party, initiated a two-year project, titled Representation and Influence of Women in Local Politics in Kenya. The project is implemented among six Kenyan political parties including ANC, Jubilee Party, UDA, ODM, Wiper and KANU, and anchors on two immediate objectives, namely:

- a. **Objective 1:** Engaging Political Parties to Develop Strategies to increase women's representation and influence in the party, at local level.
- b. **Objective 2:** Involving political parties in exchange and dissemination of knowledge and experience which contributes to increased representation and influence of women in political party structures, participation in local politics, elected positions in local governments and decision-making.

The project interventions during the first year included gender assessment exercises within target political parties which yielded party-specific strategic action plans to enhance women representation and leadership at the party and local levels; party legal frameworks and policy reviews to identify prospective policy gaps in equitable participation in representation and governance; the training of male champions for gender equality and women empowerment advocacy; capacity-building programs for women leaders among other knowledge and experience exchange engagements.

### **3.0 THE CONSULTANCY**

CMD-Kenya will convene a mid-term review (MTR) workshop **on 15<sup>th</sup> and 16<sup>th</sup> January 2025**, in Nairobi, Kenya. The workshop will monitor and assess progress made in the implementation of DK Gender's year one, and to obtain lessons to inform the planning of year two project activities. It targets the executive officials and members of the beneficiary parties, representative(s) of the DLDP and CMD-K secretariat. The objectives of the MTR exercise are to:

- a. Assess the progress and impact of the first year's project interventions toward the realization of the desired outcomes.
- b. Generate lessons learnt through the implementation of project interventions and provide guidance for the interpretation of the realized outcomes.
- c. Engage beneficiaries and project stakeholders in a feedback session and harvesting of the intended and unintended outcomes.
- d. Document the lessons learnt and forecast best practices that will inform the second year's project work plan.

### **4.0 DELIVERABLES**

The consultant will:

1. Familiarize with the project documents before the inception of the MTR exercise.
2. Facilitate a 2-day workshop with project beneficiaries and half day meeting with stakeholders to action item 3.0.
3. Produce a report that analyses how the strategy and the outputs can lead the desired changes. The report will inform the activities of DK Gender's second year, towards the achievement of the desired long-term outcomes.

### **5.0 CONSULTANT PROFILE**

Consultants should meet the following minimum qualifications:

- a. A post-graduate degree in political science, Sociology, public policy, Law or related field.
- b. At least 7 years progressive experience in similar undertakings in the Civil Society sector with a bias on democratic development and governance.
- c. Have a track record of providing outcome harvesting support to organisations.
- d. Proven experience of working with political parties or related experience in the democratic governance sector.
- e. Familiarity in use of various survey tools to collect data from different sets of audiences that informs change in people's behaviour.

- f. Excellent communication skills.
- g. Availability on the said period to lead the undertaking.

#### **6.0 APPLICATION PROCESS**

Interested candidates should send Expressions of Interest to undertake the assignment in **two and a half days** to [procurement@cmd-kenya.org](mailto:procurement@cmd-kenya.org) by **27<sup>th</sup> December 2024 close of business**. All applications should provide the technical and financial proposals, as well as CVs detailing relevant experience and suitability to deliver the task.